



## Job description

Job Title:

Youth Offending Team Volunteer

### Youth Offending Team

The Youth Offending Team (YOT) is a multi-agency team whose overall aim is to reduce the risk of offending and reoffending by children and young people. It is the aim of Slough YOT to engage young offenders at an early stage, and in the context of their families, so the offending behaviour can be tackled before it becomes entrenched. This is done in partnership with appropriate agencies. Slough YOT operates as part of SCST.

### Main Accountabilities

The specific duties will be agreed with between the volunteer and Volunteer Project Worker to support the team and enable the volunteer to develop their knowledge and experience with the right level of support. Duties will be taken from the following list:

- Sit as one of at least two members of a Youth Offender Panel.
- Operate on restorative justice principles, enabling young offenders to take responsibility, repair the harm they caused and achieve reintegration into the law-abiding community.
- Provide support and to take in to account the views of the victims of crime.
- Work with the young person and their family/supporter(s) to deliver the intervention needed to tackle their offending and the factors associated with it this can on a 1-1 basis or with in group setting.
- Dedicate a minimum number of hours per month as agreed with the Youth Offending Team, and ensure that reasonable notice is given of any inability to attend panel meetings so that other arrangements can be made.
- Attend YJB Foundation Panel Matters course along with any other appropriate training undertake the role of panel member, mentor, Appropriate Adult (AA), escort etc. as required.
- Maintain the confidentiality of information received in the course of his or her work and ensure that information relating to offenders, victims and others involved is not disclosed to a third party in any circumstances.
- Treat all individuals appearing before panels fairly and not to discriminate on the basis of age, ethnic or racial origin, gender, sexual orientation, social background, religion, disability or any other irrelevant factor.
- Attend supervision, training and support provided by the Youth Offending Team.
- Notify the Youth Offending Team manager of any relevant change of circumstances (e.g. if arrested by the police for a criminal offence).
- Under the direction of members of the YOT provide a direct support and advice, action, deliver and contribute to intervention plans with young offenders and their families.



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- Keep appropriate records and other information (in line of data protection), meeting the requirements of the service or its partner agencies and ensuring YOT staff are kept informed and the database is updated as required and appropriate.
  - Provide safe escort of young people and their parents/carers to various destinations, visiting young people in the secure estate, acting in loco parentis in the court setting with young people if required.
  - Monitor and supervise young offenders undertaking unpaid reparation work within the community as part of their Court Orders.
  - Undertake any other duties as required.



## Person specification

Competency	No		Essential/ Desirable
<b>Experience</b>	1.1	Working with young people with challenging behaviour.	D
	1.2	Working experience in the criminal justice system.	D
<b>Knowledge</b>	2.1	Practices working in ethnically and culturally diverse communities.	E
	2.2	Restorative Justice principles taking account of victims of crime.	D
	2.3	Delivery of services to young people and families. Equal treatment and anti-discriminatory policies.	D
<b>Skills and Abilities</b>	3.1	Working as a team member making positive contributions.	E
	3.2	Ability to work in a creative way. Good interpersonal skills.	E
	3.3	Ability to work within a challenging and complex environment providing services to vulnerable and often high risk clients.	E
	3.4	Ability to listen and respond appropriately to individuals needs including young people, parents carers and victims.	E
	3.5	Manage a caseload of varying complexity and to prioritise competing demands.	E
	3.6	Ability to advice, counsel and advocate	E
	3.7	Ability to engage with young people.	E
	3.8	Ability to communicate clearly and effectively in a non-judgmental, non-discriminatory way.	D
<b>Qualifications/ Training</b>	4.1	Intermediate level Numeracy and Literacy level.	E